



**Murray High School**

501 Doran Road  
Murray, Kentucky 42071  
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Teresa Speed  
Principal

This Planner Belongs To:

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (270) \_\_\_\_\_

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This handbook has been prepared by the administrative staff and faculty of Murray High School and shall be distributed to all high school students and/or parents. Each parent and student shall sign the enclosed statement at the back of the handbook, which indicates that they have read and understood the policies and the Code of Conduct for Murray High School. The above-mentioned statement shall be detached and returned by the student to homeroom teachers to be placed on permanent file.

**Welcome to Murray High for the  
2012-2013 School Year**

Welcome to Murray High School for the 2012-2013 school year. Our school is rich in tradition, but MHS will be only as good as you, the students, choose to make it. Students at MHS are expected to conduct themselves as positive leaders at all times.

I not only challenge each of you to be an academic student, but I also encourage each of you to get involved. Be a participant, not a spectator. Murray High has an abundance of extra-curricular activities. Find your individual niche and get involved.

Most importantly, I challenge each of you to become a Murray High citizen of good character and responsibility. Frankly, at Murray High, we expect these qualities, and we accept nothing less.

Have a GREAT year.

Teresa Speed, Principal

**Non-Discrimination Notice**

The Murray Independent School District does not discriminate on the basis of race, color, religion, sex, national origin, marital status, age, or disability in its employment practices or educational programs and activities, including vocational education.

Inquiries regarding Section 504 compliance may be directed to Judy Muehleman, Coordinator, Murray Board of Education, 208 S. 13<sup>th</sup> Street, Murray, KY 42071, (270) 753-4363. Inquiries regarding Title IX and Title VI compliance may be directed to the Superintendent at the above address and telephone number.

### **Administration**

Teresa Speed	Principal
Angie Murdock	Assistant Principal
Cleta Benningfield	Guidance Counselor

### **Faculty**

Sarah Hultman	Math
Cindy Adams	Business
Whitney York	Business/Marketing
Kehla Vance	Spanish
Adam Pitman	English
Melanie Dawson	Physics
Erin Plunkett	French
Ted Dotson	Art
Laurie Edminster	English
Michael Chipman	Biology
Mark Bogges	Health/Physical Education
Lauren Hines	Spanish
Michael Robinson	English/ Oral Com/ Speech
Lauren Hines	Spanish
Riann Offutt	Science / Pre-Engineering
Steve Duncan	Special Education
Adrienne Custer	English
Wayne Jackson	Math
Doreen Johnston	Library
John Karanja	English
Amy McDowell	Business
Lisa Polivick	English & Social Studies
Justin Scott	Math
Jason Shelby	Social Studies
Robbie Shelby	Chemistry
Joey Adair	Special Education
Beth Stribling	Instrumental Music
Josh Thackston	Math
Rechelle Turner	Special Education
Scott Turner	Social Studies
Tim Zeiss	Band
Laynie Mitchell	Choir Director

**Alternative Education**

Ann Greenfield  
Kwen Trice

**Instructional Aide**

Debbie Brock

**Secretaries**

Monica Evans, Finance/Administrative Assistant  
Jennifer Speed, Attendance  
Jeanna Benningfield, Guidance

**Custodial Staff**

Maintenance Custodian- Randy Louis  
Bruce Fogel, Art Dong, Louise Baker & Dawn Holland – Custodians

**Cafeteria Staff**

Diane Dong, Sandra Gray, Tammy Gray, Rhonda Duff, Patricia  
Litchfield

**Technical School**

Dennis Harper	Principal
Dan Hicks	Carpentry
Mitch McNutt	Auto Mechanics
Kathleen Holman	Food Technology
Darren Hobbs	Machine Tool Tech.
Cindy Wise	Health Sciences
Chris Rose	Welding

**Accreditation**

Since 1924 Murray High School has been accredited by the Southern Association of Colleges and Schools and the Kentucky Committee of the Southern Association of Colleges and Schools. Very few schools in the Commonwealth have the distinction of such a long affiliation. This accreditation assures the acceptance of credits when transferred to another school and entitles graduates to admittance without examination to most colleges and universities. MHS is also accredited by the KY State Department of Education and has been awarded a Comprehensive rating, the highest possible category.

## 2012-2013 School Calendar

### First Quarter (August 08-October 05)

August 08	Opening day for students
September 03	Labor Day (no school)
October 08	End of 1 <sup>st</sup> quarter/nine weeks
<b>October 08-October 12</b>	<b>Fall Break</b>

### Second Quarter (October 15-December 19)

October 15	School re-opens
November 5 & 6th	No School – PD
November 21-23	Thanksgiving Break
December 19	End of 2 <sup>nd</sup> quarter/nine weeks
<b>December 21-December 31</b>	<b>Christmas Break</b>

### Third Quarter (January 02-March 07)

January 02	School re-opens
January 21	No School (Holiday)
February 18	No School (Holiday)
March 07	End of 3 <sup>rd</sup> quarter/nine weeks

### Fourth Quarter (March 08 -May 17)

<b>March 22</b>	<b>No School (PD)</b>
<b>April 01-05</b>	<b>Spring Break</b>
April 08	School re-opens
May 17	Last day for students
May 19	Tentative Graduation

\*The last day of school may change if school is closed for bad weather or other reasons.

If necessary, make-up days will be added to the end of the school

## Class Sponsors

### **Freshmen Class:**

McDowell, Edminster, Custer, Dawson, Hines, Boggess

### **Sophomore Class:**

Thackston, Plunkett, Chipman, Karanja, Polivick, Scott

### **Junior Class:**

Johnson, Offutt, Robinson, R Turner, R. Shelby, J Shelby

### **Senior Class:**

Hultman, Pitman, Adams, S. Turner, Adair, Dotson

## Credits for Class Status 2012/2013

Senior – minimum of 17 1/2

Junior – minimum of 11 1/2

Sophomore – minimum of 5

### **Registration**

1. All students are required to take at least seven credit subjects per school year.  
The principal must make any exceptions.
2. A student who drops a class after fourteen days into the semester will receive a failing grade unless the drop is **teacher or parent initiated and teacher & principal approved or with medical documentation.**
3. Pre-registration begins in March. Schedule change requests can be made until the end of May.

## **4 Types of Diplomas**

### **Standard**

A standard diploma shall be issued to each student who successfully completes and meets the minimum requirements for high school graduation set forth in 704 KAR 3:05 and all other state and local requirements. Must have a minimum of 25 credits to graduate.

### **Comprehensive**

- ❑ 4 credits English
- ❑ 3 credits Science  
Biology, Chemistry, & Science elective above general
- ❑ 4 credits Math (math required every year)  
Algebra I, Algebra II & Geometry
- ❑ 3 credits Social Studies  
World Geography, World Civilization, U.S. History,  
Government & Economics, or European History
- ❑ 2 credits of same Foreign Language
- ❑ 1 credit Health/PE
- ❑ 1 credit Visual/Performing Arts
- ❑ 7 credits Electives
- ❑ **26 Total Minimum Credits**

### **Advanced Diploma**

- ❑ Successful completion of 26 approved units of credit
- ❑ Successful completion of all minimum requirements of the Pre-College Curriculum
- ❑ Successful completion of at least four Advanced Placement classes
- ❑ Completion of AP exams in three of the four AP courses.

### **Commonwealth Diploma**

- ❑ Successful completion of 26 approved units of credit
- ❑ Successful completion of all minimum requirements of the Pre-College Curriculum
- ❑ Successful completion of at least four Advanced Placement classes to include:
  - AP English
  - AP Science or Math
  - AP Foreign Language\*
  - One additional AP class



- Completion of AP exams in three of the four required AP course areas listed above.

\*Note that this necessitates four years of a single foreign language.

#### **Kentucky Scholar Designation**

- ❑ Pre-college curriculum diploma
- ❑ 95% attendance
- ❑ 50 hours community service after junior year through senior year

#### **Top Ten Students/Top Ten Percent**

The top ten students or top ten percent will be determined using the highest weighted grade point averages from students who complete the advanced or commonwealth diploma, and attend Murray High School for a minimum of four semesters.

#### **School Fees**

School fees must be paid in order for students to receive supplemental materials and participate in graduation ceremonies or receive a diploma. Textbooks will not be issued until rental is paid. In order to participate in extracurricular activities all fees must be paid. Students who are on free lunch will be exempt from this policy by filling out the appropriate forms provided at the beginning of the school year.

#### **Portfolio Requirements**

Students must have a complete writing portfolio (pre-scored at the Apprentice level or above) prior to the end of the third grading period. As a graduation requirement, all seniors must perform at a minimum Apprentice level on the writing portfolio.

If the final portfolio is deemed incomplete or receives a Novice score (with no good-faith letter), the student will receive no credit for English IV or for Advanced Placement English for the academic term. For complete portfolio guidelines, please refer to your English course syllabus.

### **Test Information**

PSAT – Preliminary Scholastic Aptitude Test/NMSQT – National Merit Scholarships Qualifying Test. This test is used for scholarship competition, self-evaluation, and counseling. It is for juniors and is given in October. There is a verbal and math section on the test, and students receive a score on each section and a NMSQT selection score for scholarship competition. A test fee paid by the student is required.

PLAN – This assessment gives sophomores a preview of the ACT as well as a prediction of their ACT scores. A career interest inventory is also included in the assessment. PLAN is given to all sophomores in September and is part of the state accountability testing.

ACT – American College Test and SAT – Scholastic Aptitude Test. These are college entrance tests required for admission and/or placement. Juniors and seniors may take these tests for college admission. These tests are given throughout the year. Applications, which are mailed by the student, are available in the guidance office. A test fee paid by the student is required. In March all juniors are given the ACT and is part of the state accountability testing.

ASVAB – Armed Services Vocational Aptitude Battery. This is a testing program sponsored by the Department of Defense. Although the majority of students will probably never enter military service, the benefits of this aptitude testing program are available to all, and the test battery results can be useful in helping young people explore their own aptitudes. Trained personnel administer this test to juniors at no cost to the student or the school.

### **Advanced Placement**

Tests are given in May in certain AP classes for the purpose of earning college credit. Application for the test is made in the spring with the individual teacher and the counselor. Registration for AP exams is in early March. Students taking AP exams must have completed the AP preparation for that exam as outlined by the teacher of the AP class in which the student desires

to be tested. A test fee paid by the student is required (students approved for free or reduced lunch at MHS are exempt from test fees). If the student receives a Commonwealth Diploma and earns a combined score of 8 on any three AP exams, the Murray Board of Education will refund the test fees of students. Students will only receive refunds for 3 exams regardless of the number of AP exams taken.

### **Counseling and Guidance**

The Guidance Department offers all students services in the areas of social and personal counseling, vocational information, educational counseling, record clarification, and post-secondary information. Referrals are made as necessary. Students should feel free to contact members of the faculty, the administration, or the school counselor.

### **NCAA Requirements**

If a student wants to participate in NCAA Division I or II sports as a college freshman, he/she needs to:

1. Meet NCAA eligibility requirements
  - Graduate from high school.
  - Successfully complete a core curriculum of at least 13 academic courses.
  - Have a core-course grade point average and a combined score on ACT/SAT to meet the qualified index. More information may be obtained from the coaches, athletic director, or guidance counselor.
  
2. Be certified as eligible by the NCAA Initial-Eligibility Clearinghouse:
  - Complete and return a Student Release Form to the Clearinghouse. Forward the yellow and pink copies of the completed release form to the counselor.
  - Mark code 9999 on the ACT or SAT registration form to have scores sent directly to the Clearinghouse. Students and parents are encouraged to contact the school counselor for clarification of this matter.

### **Area Technology Center**

The KY-TECH Murray Area Technology Center offers courses in Auto Technology, Carpentry, Food Technology, Health Sciences, Machine Tool, and Welding to students enrolled in Murray High School and Calloway County High School.

### **Home Instruction**

The MISD makes provisions for eligible students to receive home instruction in accordance with regulations established by the State Board for Elementary and Secondary Education.

### **Regular School Day Schedule**

Monday, Tuesday, Thursday, Friday	Wednesday Schedule Only
8:05 Halls Open	8:05 Halls Open
7:30 – 8:00 Choir	7:30 – 8:00 Choir
8:15 – 9:10 1 <sup>st</sup> Period	8:15 – 9:00 1 <sup>st</sup> Period
9:15 – 10:05 2 <sup>nd</sup> Period	9:05 – 9:50 2 <sup>nd</sup> Period
10:10 – 11:05 3 <sup>rd</sup> Period	9:55 – 10:40 3 <sup>rd</sup> Period
	10:45 – 11:05 A/A
11:05 – 11:30 1 <sup>st</sup> lunch	
11:35 – 12:25 4 <sup>th</sup> period for students with 1 <sup>st</sup> lunch	
11:10 – 12:00 4 <sup>th</sup> period for students with 2 <sup>nd</sup> lunch	
12:00 – 12:25 2 <sup>nd</sup> lunch	
11:10 – 12:25 4 <sup>th</sup> period for Freshman only	
11:35 – 11:55 Freshman lunch	
12:30 – 1:20 5 <sup>th</sup> Period	
1:25 – 2:15 6 <sup>th</sup> Period	
2:20 – 3:10 7 <sup>th</sup> Period	

### **Grading Scale**

Grades are as follows:

A	94-100
B	86-93
C	77-85
D	70-76
F	0-69

Incomplete

These grades are recorded on report cards each period.

### **Transfer Credits**

A+	98	C	81
A	95	C-	79
A-	94	D+	76
B+	92	D	74
B	89	D-	70
B-	86	F	65
C+	84		

### **Doors Open at 7:10 a.m.**

The doors to the halls will remain closed until the bell rings at 8:05 a.m. each day. Students attending tutoring must come through the office and sign in.

### **Core Classes/Full Credit or None**

Students will receive full credit (year long) for core classes. There will be no 1/2 credit awards given in these classes.

### **Transfer Policy**

Students transferring from a block school who enroll before the midpoint in the first nine weeks and who were not previously enrolled in a core class (math, science, social studies, language, English) in their previous school will be given the opportunity to make up work missed through extended school services. Students in this situation will work in conjunction with the teacher in the class involved to make up missed work to the satisfaction of the teacher. All work must be made up before the end of the nine-week grading period. Failure to complete work will result in no credit for the semester.

### **Progress Reports**

At the end of the fifth (5<sup>th</sup>) week of each grading period, a Progress Report will be sent home. Parents who have questions or desire a conference should call the counselor at 753-5202.

### **Honor Roll**

All students who maintain an A and B average in ALL subjects will be eligible for the honor roll, which is announced at the end of the semester. Those students who have all A's will be recognized separately.

## **Withdrawal From School**

*Students must report to the Principal's office to be officially withdrawn. A student who withdraws must return all materials that belong to the school and must pay all financial obligations. A withdrawal form from the Guidance Office will also be needed.*

## **Attendance**

### 1. Attendance

The progress of a student at school depends on the punctuality and regularity of attendance. Students are expected to be at school every day and in their assigned classrooms on time. We believe that attendance is a student-parent/guardian responsibility. The principal has discretion on all school policies, including tardies and absences. There is a direct relationship between attendance and success in school. If the following procedures are followed, difficulties related to attendance will be minimized.

### 2. Absences

- a. Parents or guardians must call the school between 7:00 a.m. and 8:30 a.m. daily to report students' absences, or when the student returns to school he/she must bring a statement signed and dated by the parent/guardian to the office before the student is readmitted to school.
- b. When the school is not notified of a student's absence, it will be assumed that the absence is without the knowledge of the parent, and the student will be viewed as skipping and will be subject to school discipline.**
- c. School personnel will make every effort to contact the parent or guardian of those students not in school.
- d. Students who are absent because of death in the family, illness in the family, which requires their presence at home, or personal illness, which is verified by the parents or guardian, will receive an excuse for the absence. However, these students are expected to make arrangements with their teachers to make up work missed. Absences because of a death in the immediate

family will require a written statement and a phone call to the attendance clerk.

- e. **After three (3) days of absence or three (3) absences per class during a semester, a student must present a doctor's statement upon returning to school verifying the student's absence from school. Students who have a doctor's excuse must submit it to the attendance clerk upon the first day of returning to school.**
- f. Only students with an excused absence will be allowed to make up homework or tests. This is the student's responsibility to initiate.
- g. Pupils are not absent when participating in school activities which the Murray Independent Board of Education has authorized and which is a definite part of the instructional program of the school.
- h. Absences due to suspension **will be counted as unexcused absences** from school; **missed work cannot be made up.**
- i. Applying for a driver's license will be excused for ½ day.
- j. Kentucky School Law, 159.150 states "any child who has been absent from school without a valid excuse for three (3) days or more, or who is habitually tardy without valid excuse, is a truant." Any child will be referred to MHS Truancy Court. Any child who has been reported as a truant more than two (2) times is a habitual truant. Being absent more than two hours counts as a full-day absence. A student who is absent for sixty (60) minutes or less of the regular scheduled day without a valid excuse is tardy.
- k. Planned absences will be allowed only **one** time per semester. Planned absences will denote a family trip on school time. A student will be responsible for make-up work. Form must be filled out and signed by both parent or guardian and the principal or assistant principal **IN ADVANCE** of the scheduled time away from school. **Students are required to make**

**arrangements with teachers for all missed schoolwork.**

- l. **As stated by Board Policy, students will be responsible for one hour of study time for every unexcused day or partial day missed.**
- m. **Seniors** will be allowed (2) college visitations. This will be considered educational experiences if prior planning procedures are followed. More than one college visitation will be allowed with a letter from the college.
- n. Students summoned to court for violations, committed or alleged, will be **unexcused**. If the student is exonerated, the absences will then be changed to **excused**. Students subpoenaed to court as witnesses and not involved in the violation will be excused.
- o. **Students who receive two restroom breaks in homeroom or a single class within one nine weeks will be assigned detention for the third offense and for each additional restroom break by the teacher.**
- p. If a student is absent from school more than 3 hours per day, he or she should not compete in or attend any extracurricular activities scheduled for that afternoon or evening.
- q. **LEGAL: The 2007 General Assembly amended KRS 159.051 and KRS 186.470, requiring districts to report students who are academically deficient, drop out of school or accumulate nine (9) or more unexcused absences in the preceding semester, for license revocation. Parental consent as part of the revocation process will be obtained as part of the process of applying for a license.**

### **3. Attendance Due Process**

**Step 1- After a student has acquired his/her third (3) unexcused absence, the principal/designee will assign the student to a Saturday school. To help teach College and Career Readiness skills, students will be required to clock in with a time card after the third unexcused tardy or absence to school.**

**Step 2 – Upon the sixth (6) unexcused absence/ tardy to school the principal/designee will notify the**



**parent/guardian and set up a conference with the parent/guardian and student. The Director of Pupil Personnel will file charges resulting in a court appearance.**

Step 3- Upon the ninth (9) unexcused absence/tardy to school the principal/designee will notify the Department of Education as required by the 2007 General Assembly amended KRS 159.051 and KRS 186.470, requiring districts to report students who are academically deficient, drop out of school or accumulate nine (9) or more unexcused absences in the preceding semester, for license revocation. Parental consent as part of the revocation process will be obtained as part of the process of applying for a license.

### **Tardy to Class**

**Tardy will be defined as failure to be in the classroom before the bell rings.**

- Students who receive their third (3) tardy will be assigned two lunch detentions.
- The fourth (4) tardy will result in two additional lunch detentions.
- The fifth (5) tardy will result in four (4) additional lunch detentions.
- The sixth (6) tardy will result in assignment to Saturday School.
- After the seventh (7) tardy, the student may be assigned one hour of Saturday school per tardy.

### **Academic Lunch (AL)**

It is not acceptable for high school students to come to school and fail classes because they refuse to turn in work, refuse to take exams, or refuse to participate in graded activities. A student who falls in this category will be required to attend MHS Academic lunch.

- Any student with a 69 average will be referred on Thursday to AL through referring teacher and will be given to the student on the following Monday. Each assignment will run from Monday to Friday. The

referring teacher will email the names of all referred students to the AL teacher.

- The student will report to room 904 ext. during their lunch.
- Students are to complete all incomplete assignments, current assignments, and finally participate in educational reading of choice.
- Students will receive up to 50% credit for the completion of incomplete assignments.
- Students receiving multiple referrals to AL will be considered for placement in the Alternative Program.
- Any student that skips AL will be addressed as follows: 1<sup>st</sup> offense – conference w/ referring teacher and an administrator. 2<sup>nd</sup> offense – conference w/ parents and an administrator. 3<sup>rd</sup> offense – alternative placement for 5 days.

### MHS Saturday School

If a student is referred to MHS Saturday School, the following rules apply:

- The student must report to the assigned area by 8:00 a.m.
- After 8:00 a.m., no student will be admitted.
- The student must dress for litter abatement. In case of foul weather, students will work in doors.
- The student will be released at 12:00 noon.
- Any student with an unexcused absence (no show) or refusal to serve the first reassigned Saturday will be placed in alternative room for 5 days.

#### **Sign-Outs**

1. Murray High School is a closed campus. All students will remain on campus from 8:15 a.m. until 3:10 p.m. unless school personnel call parents/guardians and make arrangements for appropriate release. Parents must sign a form listing up to five people allowed to sign the student out. Murray High is equipped with “Caller ID” phones to help identify calls for sign outs.

2. Any student signed out without proof of an appointment will be considered unexcused, and will be assigned 1 hour of detention.
3. If it is necessary for a student to leave campus during the school day, the student is required to notify the teacher and report to the office. Parents/guardians must call in advance to prearrange the student's release. If it is deemed appropriate, school personnel will contact the parents/guardians to make arrangements. **Failure to sign out properly will result in a 5 day assignment to the alternative room.**
4. **The second offense will result in a one day suspension.**
5. **The third offense will result in two day suspension.**
6. If no one can be contacted to authorize the release of a student, the student will not be allowed to sign out.
7. **Students who leave campus without permission will be considered to be skipping school and will be subject to suspension. Students who fail to report to their assigned classes or who leave class without permission even though remaining on the school grounds will also be considered leaving school unexcused and assigned five days in alternative room.**

## **Conduct General Policy**

After careful consideration by school staff and administration, the School Board has approved the following policy concerning major breaches of discipline in the Murray Public Schools. A Conduct Code was further developed by a committee of students, teachers, and administrators in the Murray system (see Code of Conduct).

- I. The following offenses will constitute grounds for suspension from school. (Suspension is defined as dismissal from school for a given number of days.) The principal shall have the authority to suspend a pupil, and the suspension as defined in this section is not subject to appeal. The length of suspension will be increased after each offense.
  - 1) **DISRESPECT TO STAFF**
  - 2) Truancy (unexcused absences & tardies)
  - 3) Smoking/use/possession of tobacco products or associated paraphernalia, drugs and or alcohol
  - 4) Fighting
  - 5) Profanity
  - 6) Obscene behavior
  - 7) Stealing
  - 8) Reckless driving on school property
  - 9) Insult, defiance, threat, or abuse of a teacher
  - 10) Repeated disruption of the classroom
  - 11) Leaving school unexcused
  - 12) Behavior detrimental to the reputation of the school or its student body
  - 13) Possessing a weapon capable of bodily injury
  - 14) Dice, or any other gambling devices
  - 15) Alcohol or Drugs– Use or possession of any drug, prescription or illegal will result in three day suspension, referral to drug court, charges filed, referral to alternative school or expulsion. Any student placed in the alternative program will not be allowed to return to any regular classes for that school year. The alternative program is from 7:15am to 2:10 pm.

- 16) Any verbal or non-verbal threat to a school employee, whether at school or in another public place, is a suspendable offense. This is a KY state law. This type of threat may result in an automatic nine-day suspension. A second offense may result in the student being referred to the Board of Education for expulsion. The same is true for any violent threats to another student. If a student is suspended, no work missed will be made up, and zeros will be given. After three (3) suspensions, the student may be recommended for expulsion or placement in an alternative program.
- 17) In order for a student to be readmitted after suspension, the following procedures shall be followed:
1. If a student is suspended three times during a school year, his/her expulsion may be recommended to the Board of Education.
  2. The Principal shall act on the recommendation made by a teacher and shall report the decision to the teacher, the student, and the parents/guardians.

**Harassment /Bullying/Hazing Policy (includes Sexual Harassment)**

Harassment/bullying/hazing is intimidation by threats or actual physical violence; the creation, by whatever means, of a climate of hostility or intimidation, or the use of lewd, profane, or vulgar language and is prohibited. In addition students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior. This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered.

Students or employees who engage in harassment/discrimination of another student or employee shall be subject to disciplinary action, including but not limited to law enforcement intervention, suspension, and/or expulsion.

Students who believe they have been a victim of an act of harassment/discrimination or who have observed others being victimized should, as soon as reasonably practicable, inform their teacher, guidance counselor, principal or district personnel of the incident.

Within twenty-four (24) hours of receiving a serious allegation of harassment/discrimination, District personnel shall attempt to notify parents of both student victims and students who have been accused of harassment/discrimination.

**Conduct and/or actions prohibited under this policy include but are not limited to:**

1. Name calling, stories, jokes, pictures, or objects that are offensive to one's gender, race, color, national origin, religion, or disability;
2. Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors;
3. Members of one gender being subjected to sexual remarks of the other gender in the context of the classroom and/or workplace.

**Confidentiality**

District employees involved in the investigation of complaints shall respect, as much as possible, the privacy and anonymity of both victims and persons accused of violations.

**Academic Honesty Policy**

Murray High students are expected to demonstrate academic honesty at all times. Cheating or plagiarism (knowingly submitting someone else's work as your own) will result in failure on the assignment. Repeated offenses will incur more serious penalties, including failure in the course and/or exclusion from academic honors such as the Top Ten % and membership in honor societies.

**Detention**

- A. Detention shall be held from 3:15-4:15 pm or mornings from 7:10 to 8:10 am. Anyone tardy to detention will not be admitted and will be considered as failing to attend.
- B. Failure to serve detentions will result in an assignment to Saturday School.

### **Profanity**

Students shall refrain from the use of profanity on school premises or at school activities. Profanity to any staff will result in automatic suspension. The first documented violation of this rule will result in the student calling a parent/guardian to repeat what was said and discipline assigned. The second documented violation will result in Saturday school. The third violation will result in a two-day suspension, and further violations will be dealt with accordingly.

### **Bus Rules**

The bus driver has authority on the bus and must be obeyed at all times. Continued misbehavior on the bus will be grounds for prohibiting students from riding the bus to and from school, and may also lead to suspension from school (See separate rules provided by transportation director.).

### **Hall Conduct**

As soon as the bell rings, students are to proceed quickly from one class to the next. Students must not block lockers or doorways at any time. Any students remaining in the halls after the bell rings will be escorted to the front desk to sign a tardy sheet and will then be escorted to class.

### **The School Building**

The high school's appearance is a reflection of the student body. It is the students' responsibility to see that it is kept neat and clean. Food and drink may be consumed only in the cafeteria before, during, and after school; violations will result in detention. Writing on school property, including desks, lockers and walls, is perceived as vandalism (see Code of Conduct).

### **Parking Lot and Automobiles**

Murray High School has a secured parking lot. Arrangements for leaving the parking lot between 8:15 a.m. and 3:10 p.m. will be made in the office, consistent with the sign-out procedures. Parking permits will be sold in the front office for \$10.00 per year.

Drive carefully, obeying all speed limits and safety regulations. Cars should be parked within designated lines in the parking lot in front of the high school in the area designated for student parking. Cars should not be parked on the street adjacent to the school property or behind or in front of the vocational school, or in staff parking.

Transportation to school is provided by the Murray City School System buses on regular routes; therefore, the use of your private car is viewed as a privilege. This privilege may be revoked if the parking and driving regulations are violated. The parking lot speed limit is 15 MPH.

### **Lunch Periods**

The Food Service Department of Murray High School offers a variety of nutritious foods from which students may choose. A breakfast program is also available to students. Breakfast will be served from 7:20 a.m. to 8:00 a.m. each day.

There is a **NO CHARGING** policy at the high school. Unless arrangements are made before lunch, a student with a zero balance in his/her account or who does not have money will be offered a peanut butter sandwich and milk.

Students are encouraged to keep money in their accounts, rather than having cash. The lines will move more quickly. Free and reduced lunch forms may be picked up in the office and the kitchen.

Students are encouraged to eat food prepared in the cafeteria. It is permissible to bring lunch from home, but such food must be eaten in the cafeteria. **Students are not allowed to have food brought to them from local restaurants during the school day. MHS is a CLOSED CAMPUS.**

### **Library Policies**

The library is open at 8:10 – 4:10 each day. The library is closed during lunch. All students are entitled to use the library and are strongly encouraged to do so. Reference books, such as encyclopedias and dictionaries, and reserved books may be



borrowed at the close of school and returned before 8:30 a.m. the following day. All other books may be retained for two weeks.

Damage to books beyond reasonable wear and all lost books will be paid for by the person responsible. No books may be taken from the library without following proper check-out procedure.

### **Visitors**

Parents, guardians, or other individuals who have business to conduct at Murray High School must first report to the front office and obtain a visitor pass. Failure to exhibit a visitor pass will result in a request to leave the premises. Murray High School students are not allowed to bring visitors to school to attend classes with them during the school day.

### **Telephones**

Phone messages will be sent to students the last five minutes of a class period. Requests from callers to have phone calls returned will not be accepted, except in the case of emergency.

**The telephone in the office is not to be used at any time by students, except in case of an emergency.**

### **Telecommunication Devices**

While on school property or while attending school-sponsored or school-related activities, whether on or off school property, students are permitted to possess and use personal telecommunications devices as defined by law, provided that such devices are used only before and after regular school hours. In the case of an emergency, students must come to the front office to get permission to use any telecommunication device. **Violation of the policy will result in the telecommunication device being taken up and Saturday school assignment. Second offense will result in additional assignment of Saturday school and parent picking up device.**

### **Entertainment Devices**

Entertainment devices including but not limited to: I-pod, MP3, CD, DVD, video games, and pocket PCs are not allowed during school hours and will be confiscated. Laser pointers will be confiscated and will not be returned.

### **Lockers**

Locker numbers and locks are assigned by the homeroom teacher. Students will have to pay \$5.00 for the replacement of any lost locks.

Students are encouraged to keep their **lockers locked** at all times when not in use. **Keep all belongings locked in the assigned locker. The school cannot be responsible for lost articles that are carelessly left unattended. Since students are responsible for reimbursing the school for stolen or lost books, use of a lock on the locker is highly encouraged.** Periodic locker inspections will be made.

### **Cameras**

Murray High School will place video cameras in strategic positions throughout the building to improve the safety of students and staff.

### **Lost and Found**

The school custodian is in charge of lost and found articles. Report any losses and bring any found items to the office.

### **Fire and Severe Weather Drills**

Fire drills are held periodically. Each teacher will go over plans for evacuating his or her room. When the fire alarm sounds, move quickly but in an orderly fashion and quietly. Severe weather (storm shelter) drills will also be conducted.

Teachers will review these plans with each class, and the cooperation of all is required. The signal for this emergency is three short bell tones.

### **Book Bags**

Students may bring bookbags to school, but **ALL BOOKBAGS/BACK PACKS/DRAWSTRING BAGS ARE**

FORBIDDEN IN CLASS. Book bags must be kept in lockers and will not be allowed in classrooms.

### **Dress Code**

Pride in self and Murray High School is reflected in appropriate attire. Appropriate dress enables high school students to focus on academics. We believe that dress and appearance are the responsibility of the students and parents. Dress and appearance can greatly influence self-image and behavior. When the appearance of a student is a disruptive influence on the educational program at MHS, corrective measures will be taken by staff. This policy will be enforced at all school functions, *including awards ceremonies.*

- At all times during the school day students are required to wear shoes. House shoes are not acceptable. Pajamas are not acceptable clothing for outer garments.
- Clothing will not allow undergarments to be seen. This includes any holes that reveal skin above the knees.
- The length of skirts and shorts must exceed the length of students' fingertips when dropped to their sides and will not be lengthened by the wearing of leggings, an undergarment.
- Shirts will not expose the stomach or back.
- A shirt must be high enough not to expose any cleavage and at least three inches wide on the shoulders..
- Tank tops and spaghetti straps are not permitted.
- While wearing pants, shirts, dresses or shorts, undergarments or midriffs will not be exposed when a student is seated or standing.
- Students will not wear clothing or accessories that display obscene words, slogans, advertise or promote the use of drugs, alcohol or tobacco.
- Hats are not permitted during school unless for a special sponsored "hat day."
- **Bandanas** or **hoods** will not be worn during the school day.

- Any display of gang-related colors and symbols will be an automatic suspension from school.
- Any piercing that distracts from or disrupts the educational process at Murray High School will be prohibited.
- Appropriate evening attire is acceptable at dances only.
- **Sagging pants/shorts or tall tees** which expose undergarments will not be permitted and will result in pants being zip tied by administration.
- No billfold chains will be allowed.
- Only hair colors natural to man-kind will be allowed at MHS.

## CONSEQUENCES FOR VIOLATIONS

1<sup>st</sup> Offense: Call parents; 30 days of wearing a uniform consisting of Khaki pants a polo shirt, and a belt to be supplied by the student. Financial assistance will be provided for those who qualify.

2<sup>nd</sup> Offense: Call parents; a second 30 days of wearing a uniform described above and a conference with the District Superintendent and Principal.

### **Public Display of Affection (P.D.A.)**

Students will refrain from publicly displaying affection. Students engaging in P.D.A. will be assigned Saturday School.

### **Internet and Electronic Mail Rules and Regulations**

We are pleased to offer to the students of the Murray Public Schools access to the district computer network for electronic mail and the Internet. To gain access to E-mail and the Internet, all students under the age of 18 must obtain parental permission and must sign the form at the end of the handbook section of the planner and return it to the Library Media Specialist. Students 18 and over may sign their own names.

The following list of violations will incur disciplinary actions. This list is not all inclusive:

- Failure to log off internet which results in violations of policy will incur disciplinary action
- Attempting to access Facebook, MySpace or similar sites
- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting, or attacking others.
- Damaging computer systems or network
- Using another's account or password or sharing yours
- Creating or responding to chain letters

Discipline will include but not limited to: Detention assigned, Loss of internet privileges, 5 days in school.

### **Senior Pictures**

A student must be enrolled in a senior homeroom to be assured a picture in the senior portion of the yearbook. Seniors are responsible for contacting the yearbook photographer for scheduling their appointments. The official yearbook photographer must make all senior pictures for the yearbook.

### **Senior Project**

Students applying for Service Learner/ Senior Project must have a B average, must be a senior during the school year, have no discipline referrals, must have a minimum amount of absences and tardies, must complete an application packet (application, cover letter, and resume), and must participate in a job interview. Failure to follow job description will result in assignment to class.

### **Textbooks**

The Murray Independent School District furnishes rental textbooks to students. If the books are damaged or lost, students must pay for their replacement.

Students or parents shall compensate the school district for textbooks lost or destroyed while in their possession.

Compensation shall be as follows: 100% of retail cost for one-or two-year-old textbooks; 75% of retail for three-and four-year-old textbooks; and 25% of retail cost for five-and six-year-old books.

### **Insurance**

A group insurance plan is made available to Murray High School by the Board of Education. This insurance covers the student going to and from school, during the school day, and when on school trips under the supervision of a school sponsor. This is a secondary policy.

### **Health Records**

State law requires that all students have valid documentation of immunization before attending public schools. All students are required to be immunized against the following diseases before attending public schools: diphtheria, pertussis, polio, measles, and German measles.

### **School-Sponsored Activities**

All activities sponsored by a class or club must first be approved by the sponsors. The activities can then be cleared through the principal. All activities must be properly chaperoned.

Students and guests attending the activities are expected to conduct themselves in a proper manner.

Alcoholic beverages, drugs, profanity, weapons, and boisterous behavior are absolutely forbidden. Disrespectful behavior will NOT be tolerated.

If the school building is used, the group sponsoring the activity is responsible for seeing that the building is left clean.

Anyone who is on the football homecoming court may not be on the basketball homecoming court.

### **Assemblies**

Assemblies and/or pep rallies will be scheduled throughout the year. They will generally be held near the end of the school day. All school assemblies must be approved and placed on the school calendar at least two weeks in advance. Students should go promptly to assembly, occupying seats in assigned sections of the gymnasium, if appropriate.

Program participants should be treated courteously. Whistling, calling out, and talking are discourteous actions and will not be permitted.

### **School Dances**

All Murray High School students in grades 9-12 are eligible to attend after-game dances. Prices of admission may vary. Students attending the activities are expected to conduct themselves in a proper manner. Alcoholic beverages, drugs, profanity, weapons, and boisterous behavior are absolutely forbidden. Disrespectful behavior and inappropriate dancing will NOT be tolerated. Dances will be limited to no more than one per month. All dances will be closed (open only to current Murray High students) except homecoming, prom, and the PTO Christmas dance. Doors to the school will be locked from the outside so that the students will enter one at a time through one door. No visitors will be allowed in the lobby. Students who leave the dance will NOT be readmitted. Lighting will be appropriate and standardized for every dance. The sponsoring organization of the dance will help monitor the type of music played to ensure that appropriate music will be played. All dances must be properly chaperoned by parents as well as faculty/staff. Failure to comply with the rules will result in loss of the privilege of attending any MHS dance for the remainder of the year. This includes Homecoming and Prom. This restriction is in addition to all other rules as stated in this M-Book. Students are always expected to dress appropriately.

### **Junior-Senior Prom**

The Prom is one of the major social activities of the school year. It is hosted by the juniors to honor the seniors. Attendance is limited to those students at Murray High School who are in at least their third year of high school and who have completed at least 9 credits and their invited guests who meet the same requirements. All invited guests are required to have attained at least junior status. All invited guests are required to have attained at least junior status, or if they have dropped out of school prior to their junior year, their class must have reached junior status and not exceed 21 years of age. Special arrangements must be made through the office for all guests prior to the Prom. Semiformal attire is appropriate.

### **Co-Curricular/Extracurricular Activities**

Many school wide organizations provide a wide variety of programs for interested students. Students are urged to take part in one or more of these activities. Success is not measured by the number of activities in which a student participates, but by the quality of work in each.

### **Athletics**

Murray High School offers a comprehensive, competitive athletic program for its students. MHS is a member of the Kentucky High School Athletic Association, and the following sports are offered: football, soccer, golf, basketball, baseball, track, softball, tennis, volleyball, cross-country, and swimming.

No student shall be compelled to participate or not participate in more than one sport. The rich tradition of Murray High School is carried on and supported by the students, parents, faculty and the community.

For additional information contact the athletic director, David Fields.

### **Band**

The Murray High School band is made up of students in grades 9-12. Band activities include Marching Band, Concert Band, Pep Band, Jazz Ensemble, and various voluntary small ensembles.

The band in its many forms represents Murray High School at ballgames, parades, concerts, contests, and festivals throughout the school year. Tim Zeiss and Beth Stribling are the directors.

### **Chorus**

The Murray High School Chorus is made up of students in grades 9-12. The chorus performs at concerts and other community events. The basics of vocal music production are emphasized, as well as the performance of a variety of quality choral literature. Laynie Mitchell is the director.



## **Clubs and Organizations**

### **Student Council**

The Murray High School Student Council is the student government of the high school. It serves as a forum to discuss school problems, and it welcomes any suggestions from the student body. Each homeroom elects a representative at the beginning of the school year. The council membership is then open to any students who desire to be a participating member by helping with student activities and by attending all meetings. These council members are designated "at large" members. Officers must have a 3.0 GPA or better. Representatives and at-large members must have a 2.5 GPA or better. The council meets on Tuesday morning every week before school. All meetings are open. Laurie Edminster sponsors the Student Council.

### **Academic Team**

The Academic Team is open to students at all grade levels. The purpose of the club is to participate in academic competitions throughout the region and state. Competitions include: Quick Recall, a buzz-in competition with four team members, each with a specialty content area as well as general knowledge competing in conference matches as well as invitational tournaments and Governor's Cup; Written Assessment tests in Math, Language Arts, Science, Social Studies, and General Knowledge given in Governor's Cup; Future Problem Solving; a four-member team that applies logical means to solve societal problems of the future during Governor's Cup Competition. Jason Shelby is the sponsor.

### **Beta Club**

The Beta Club is a student-centered organization which continually develops and nurtures individuals by providing opportunities and experiences enabling them to demonstrate the ideas of character, achievement, service and leadership in a global community. Membership is open to all students at Murray High School with a cumulative G.P.A. of 3.0 or higher. Eligibility is calculated at the beginning of the school year for sophomores,

juniors, and seniors. Freshman eligibility is calculated at the end of the first semester.

### **National Honor Society**

The National Honor Society (NHS) was founded nationally in 1921 to create an organization that would recognize and encourage academic achievement while continuing to develop other characteristics essential to citizens in a democracy. The ideas of scholarship, character, service, and leadership are the foundation for this organization's selection of members and choice of activities. The Murray High chapter, founded in 1937, is open to each sophomore, junior, and senior who has attained at least a 3.5 cumulative average, who has been active in at least two school sports, clubs, or organizations for two succeeding semesters prior to application for membership in NHS, and who has not been truant, suspended or expelled. New membership shall be considered after each semester. Members must also sustain the high standards required for membership in NHS or risk suspension or expulsion from the organization. Senior members in good standing will be publicly recognized in an induction ceremony at the end of their senior year. Melanie Dawson is the sponsor.

### **The Black and Gold Newspaper**

The staff of Black and Gold is composed of students who are enrolled in journalism. The class learns principles of journalistic writing and the "how to's" of ads, layout techniques, design, desktop publishing software, and different styles of writing for various types of newspaper stories. To enroll in this class, a student must be a junior or senior. Editors are selected by the sponsor through an application process. To be an editor, a student must have taken journalism as a junior and then be willing to take up leadership for the newspaper as a senior. Adrienne Custer is the Black and Gold sponsor.

### **Black History Club**

The Black History Club is a multicultural club dedicated to the learning of historic African American or other role models. February is Black History month in the United States and is the busiest month for the club. On the last Friday of February, the

club members treat the school and the community to a one-hour program. Like any other club at school, the Black History Club is open to all students.

### **Cheerleaders**

The cheerleading squads are designed to promote and uphold school spirit, good sportsmanship, crowd involvement during athletic events, and uphold the highest personal as well as cheering standards. Murray High cheerleaders cheer for football, girls' basketball, and boys' basketball. In addition, members of the squads are eligible to participate on the competition squad, which has earned the right to compete on both the state and national levels. Eligibility for the squads follows KHSAA standards regarding athletes and academics. Tryouts are held in the spring for the following school year. Jennifer Taylor is the sponsor.

### **Student Technology Leadership Program**

The group is responsible for software training of students and faculty, hardware maintenance and repair, and homepage design and maintenance for MHS. Riann Offutt is the sponsor.

### **Fellowship of Christian Athletes**

FCA's membership includes students active in athletics, although one does not have to be an athlete to be a member.

The club, known as a local "huddle," meets once each week, usually for an hour, on a school night. Motivational speakers, group discussions on issues of concern to students, group retreats, and service projects for the school year are among the activities planned for the year. The goals of the FCA include being of service to the school and promoting positive values among its members and in the school environment. Steve Duncan is the sponsor.

### **French Club**

The French Club is known to its members as "Le Cercle français." Its objective is to further understanding of French culture. Meetings are held to celebrate French holidays and

customs. The club also participates in the regional and state Foreign Language Festivals. Erin Plunkett is the sponsor.

### **Future Business Leaders of America (FBLA)**

The Future Business Leaders of America is the national, state, and local organization for high school students enrolled in business classes.

The activities of the Future Business Leaders of America provide an opportunity for business students to further prepare for business occupations. Members of the FBLA learn how to participate in individual and group enterprise, preside at meetings and conferences, work effectively with committees, and engage in practical problem solving and decision-making. FBLA also provides an opportunity to compete honorably in competitive events at regional, state, and national conferences. Chapter activities include educational, service, promotional, and fund raising activities and projects that develop vocational and career supportive competencies and that promote civic and personal responsibilities. The chapter advisers are Amy McDowell and Cindy Adams.

### **Leadership Tomorrow**

Leadership Tomorrow is open to juniors and seniors. The purpose of the program is to develop leadership and communication skills by introducing students to their own community. The program also strives to foster volunteerism and community involvement; and to encourage understanding and acceptance of civic responsibilities and leadership roles. Students will attend eight outings (approximately one each month during the school day). Students are chosen by a community committee from written applications. Students involved in Leadership Tomorrow must make up work missed while attending outings in a timely manner. The advisor is Laurie Edminster.

### **National Forensic League (NFL)**

The National Forensic League (Speech Club) is composed of members who attain 25 points or more for participation in inter-scholastic contests, civic projects, plays, etc. and novices who will become members upon attainment of 25 points.

The purposes of the organization are: promoting speaking skills among participants, instilling self-confidence, developing an appreciation for drama, providing inter-scholastic competition,

helping individuals to develop into sensitive communicators, and promoting pride in one's school.

Murray High School is one of 1,000 high schools throughout the United States which has an NFL chapter. The speaking events include debate, original oratory, dramatic and humorous interpretation, prose and poetry interpretation, duo interpretation, story telling, extemporaneous speaking, broadcasting, solo acting, impromptu speaking, and one-act plays.

NFL activities include taking part in civic programs and various social gatherings; and participating in approximately fifteen speech and debate tournaments throughout the nation. Michael Robinson is the advisor.

### **Pep Club**

Pep Club helps to support ALL varsity athletic teams and create school spirit. Some of the benefits of membership include spirit buses to away ballgames, half-price admission to home ballgames, a Pep Club t-shirt, pizza parties, tailgate parties, admission to pep rallies, participation in send-offs, special parties to promote/celebrate athletic competitions etc.

Different spirit committees are formed to help recognize and support ALL varsity athletic teams (e.g. golf, tennis, soccer, track, basketball, and football). Spirit committees can make signs, locker decorations, goodie baskets, organize send-offs or pizza parties...the ideas are endless. Membership is only \$10 for the whole year.

### **Spanish Club**

The Murray High School Spanish club strives to increase language ability, introduce Hispanic culture, provide an opportunity to socialize with Spanish friends, and develop an awareness of the role of Spanish in today's world.

Membership is open to anyone currently enrolled in Spanish or anyone who has had Spanish in high school. The sponsors are Lauren Hines and Kehla Vance.

### **Tiger Yearbook**

The staff of the Tiger yearbook is composed of students who are enrolled in journalism. The class learns principles of journalistic writing, layout techniques, design, photography, and desktop publishing. To enroll in the class, a student must apply for admission. Editors are selected by the sponsor through an application process. Cindy Adams and Amy McDowell are the sponsors.

### **Tri-Alpha/Hi-Y**

The Tri-Alpha/Hi-Y Club of Murray High School, affiliated with the state and national YMCA, is made up of students who uphold the high ideals for which the club stands and who have a scholastic average of 2.5 or higher. Its purpose is "To create, maintain, and extend throughout the home, school and community high standards of character."

During the year the club has well-planned monthly programs, participates in school and community service projects, participates in the state YMCA's quality-club projects, sends delegates to the Kentucky Youth Assembly, and enjoys group social activities such as teas, pizza parties, and potluck suppers. Sarah Farmer and Michael Dial are the advisors.

### **DECCA**

DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. Members will participate in educational activities, community service projects, and leadership conferences. Whitney York is the sponsor.

### **Interact Club**

Interact is a youth service organization sponsored by the Rotary Club International. Interact clubs are self governing and self supporting offering opportunities for members to develop valuable leadership and teamwork skills. Each club carries out local service projects that benefit its community and or school. Cleta Benningfield is the sponsor.

### **Class Officers**

At the end of each school year, class officers for the following year are elected, except for the freshman class. Class officers are considered members of the student council. Freshman officers are elected at the beginning of the current school year. A student must have a 2.5 GPA or more to serve as a class officer.

### **MHS Fundraising Policy**

All school-wide fundraising activities must be approved by the Board of Education. Requests must be channeled through the Principal and Superintendent. 09.33. No student shall be compelled to participate in or meet any kind of quota in a fundraising activity. Students shall not suffer repercussions for not meeting sales quotas.

Advisors/Sponsors/Coaches should use discretion in selecting fundraisers. A yearly plan for fundraising shall be submitted at the beginning of each school year.

A fundraising calendar will be maintained in the front office by the principal to avoid multiple fundraisers and overlap.

Fundraisers must be submitted for approval at least one week before the Board of Education meeting each month.

MISD is committed to maintaining a safe and healthy learning environment for all employees and students in our system. MISD employed Summit Environmental Services to conduct independent re-inspections and compile Management Plans for our schools according to state and federal regulations to determine the extent of asbestos-containing materials primarily and the safety potential for such material. The previous inspections revealed that some of our schools have asbestos-containing materials. The complete inspection report is available in the asbestos file in the office of your school. Every building in the system is inspected on a regular basis to insure that asbestos containing materials are maintained in good condition as per the Dept. of Education recommendations.



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**TO:** PARENTS OF CHILDREN ATTENDING MHS  
**FROM:** MHS ADMINISTRATIVE STAFF & FACULTY

**PLEASE SIGN AND RETURN TO YOUR CHILD'S  
HOMEROOM TEACHER.**

I have read and understand the Policies and Regulations for pupils in Murray High School.

Child's Name \_\_\_\_\_

Grade \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

Dear Parent:

By signing the following document you are giving your child permission to attend, if he/she chooses, all dances at Murray High School.

Parent Signature \_\_\_\_\_